

# 2018 Annual Report and Accounts



St John the Evangelist, Hailey



Holy Trinity, Witney



St Mary the Virgin, Witney



St John the Baptist, Curbridge

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## 1. Legal and administrative details

<b>Full Parochial Name</b>	The Parish of Witney  The churches of St John the Baptist Curbridge; St John the Evangelist, Hailey; Holy Trinity, Witney; and St Mary the Virgin, Witney
<b>Charity registration number</b>	1129784
<b>Church Office</b>	St Mary the Virgin, Church Green, Witney, OX28 4AW  Tel: 01993 779492  E-mail: <a href="mailto:office@witneyparish.org.uk">office@witneyparish.org.uk</a>
<b>Bankers to the PCC</b>	Barclays Bank PLC, 30 Market Square, Witney, OX28 6BJ
<b>Independent examiner</b>	Whitley Stimpson, 114 High Street, Witney, OX28 6HT

The following are schools and charities associated with the Parish of Witney and whose transactions are not included in these accounts:

Batt School Trust (excepted charity)	The Rector is a trustee on induction and Church Wardens are ex-officio trustees
Hailey Church of England School Trust (excepted charity)	The Rector is an ex-officio trustee and the PCC appoints one ex-officio trustee
Collier and Goose Ham (Witney Ecclesiastical Charity, no. 238857)	The Rector is an ex-officio trustee, the PCC nominates two trustees and the Rector and the two nominative trustees appoint two co-optative trustees
Witney Ecumenical Youth Trust: Base 33 (Charity no. 1075908)	The PCC appoints two trustees who are normally officers of the PCC. Base 33 was declared insolvent and ceased operations in December 2017
The Friends of St John the Baptist Church, Curbridge (Charity no. HMRC XT32258)	The PCC appoints two trustees
St Mary's Church (Witney) Preservation Trust (Charity no. 284576)	The Rector is a trustee on induction or the priest in charge during an interregnum
The Friends of Hailey Church (Charity no. 293821)	The "Vicar of Hailey" is an ex-officio member of the committee.

**Membership of the Parish of Witney Parochial Church Council and Deputy Wardens**

as elected at the Annual Meeting on 25 April 2018

Clergy	The Rev'd Toby Wright* - Chairman The Rev'd Joy Hance The Rev'd Ross Meikle The Rev'd Preb Mark Thomas The Rev'd Ness Whiffin* The Rev'd Sally Wright
Churchwardens	Mr Jeremy Lasman* Mrs Charlotte Tremain*
Deputy Churchwardens	St Mary's Mrs Nicola Carter Miss Claire Hermon Miss Kayleigh Lucas Mr Nathaniel Miles ** Holy Trinity Mrs Lorna Whitehouse Hailey Mrs Sue Drew ** Mrs Elspeth Lewis* Curbridge Mr Gary Mulligan
Deanery Synod (elected)	Mrs Nicola Carter Mrs Sonia Gooderham Mrs Helen Meyrick
Hailey 2 <sup>nd</sup> Representative	Mrs Anne-Marie Fisher
Holy Trinity 2 <sup>nd</sup> Representative	Mr Chris Riley
Curbridge 2 <sup>nd</sup> Representative	Miss Christine Lever
LLM Representative	Mr Jonathan Brooks
Co-opted	Mr Ian Meyrick*
Secretary (non-voting)	Mrs Kate Lockwood

\* member of the Standing Committee

\*\* not a member of the PCC

The Clergy, Churchwardens and Deanery Synod members are all ex-officio members of the Council. Each church has places on the PCC for Deputy Wardens ex-officio but these places can be relinquished and another representative elected from the church.

## **2. Annual Report for the year ended 31<sup>st</sup> December 2018**

The Trustees are pleased to present their annual report and financial statements of The Parish of Witney Parochial Church Council (PCC) for the year ended 31<sup>st</sup> December 2018.

The Financial Statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and complies with the Charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland published on 16th July 2014.

### **2.1 Reference and Administration Details**

The charity's name is *The Parochial Church Council of the Parish of Witney* and also operates under the name of *The Parish of Witney*.

Charity Registration Number: 1129784

Principal Office: St Mary the Virgin, Church Green, Witney, OX28 4AW

### **2.2 Trustees**

The Trustees and officers who served during the year and since the year end were as follows:

- Mr Jonathan Brooks (until 6 August 2018)
- Mrs Nicola Carter
- The Rev'd Joanna Collicutt (from 11 June 2018)
- Mrs Anne-Marie Fisher
- Ms Shukrananda Gant (until 25 April 2018)
- Mrs Sonia Gooderham
- The Rev'd Joy Hance
- Ms Claire Hermon
- Mrs Josie Holmes (until 25 April 2018)
- Mr Jeremy Lasman (from 25 April 2018)
- Miss Christine Lever (from 25 April 2018)
- Mrs Elspeth Lewis
- Miss Kayleigh Lucas (from 25 April 2018)
- The Rev'd Ross Meikle
- Mrs Helen Meyrick
- Mr Ian Morris Meyrick
- Mr Gary Mulligan (until 3 July 2018)

- Mr Christopher Riley
- The Rev'd Preb Mark Thomas
- Mrs Charlotte Tremain
- The Rev'd Ness Whiffin
- Mrs Lorna Whitehouse
- The Rev'd Sally Joanne Wright
- The Rev'd Toby Christopher Wright
- Mr Richard Young (from 8 October 2018)

### 2.3 Objectives and Activities

The main objectives of the charity are:

1. promoting the whole mission of the church - pastoral, evangelistic, social and ecumenical. The PCC is responsible for cooperating with the Ministry Team to meet this objective;
2. enabling as many people as possible to worship at our churches and to become part of our parish community. The PCC maintains an overview of activities throughout the parish and makes suggestions on how we can involve the many groups that live within our parish; and
3. putting faith into practice in our services and worship through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we aim to enable ordinary people to live out their faith as part of our parish community through:

- a) Worship and prayer, learning about the Gospel, and development of their knowledge and trust in Jesus Christ as both Saviour and Lord. There is also provision of pastoral care for people living in the parish.

In particular, our aims for 2019 are:

- to embed the renewed vision that we are called to be a community of mercy and kindness;
- to encourage spiritual growth for all those in the various communities we serve, through our regular services of Holy Communion and via a rich variety of courses as outlined in the Exploring Spirituality Programme (2019);
- to encourage regular pattern of daily prayer through the Daily Office in St Mary's every morning (except Sunday) at 9am and every evening at 5:30pm;
- to continue to develop the Personal Discipleship Plans and gatherings for encouragement;
- to maintain midweek Eucharist services in our churches and care homes; and
- to continue ministry in local schools and Witney hospital.

b) To facilitate this work it is important that we maintain the fabric of our four church buildings. In particular, our aims for 2019 are:

- to continue the reordering of St Mary's through the *Inspiring Change* work, including the formal launch of our next major stage; and
- to continue our programme of maintenance of all the churches as outlined in the most recent quinquennial inspections.

## 2.4 Achievements and Performance

Over 60,000 people have taken part in activities in our churches this year. Our key achievements include:

- providing Christian religious worship services through five or more services each Sunday and special services at times of celebration (e.g. Easter, Christmas etc);
- providing resources for moral, spiritual and intellectual development for its members and anyone who wishes to benefit from what the Churches offer;
- enabling Christians to be able to give to, and practically support, their local community through a broad range of activities organised by the church. These include: involvement with eleven local schools; Acorns toddler group; home groups; prayer groups; study groups; community events; social outreach; the food and drink festival; charity fundraisers, including the first Witney Wonderland festival; ministry in our local hospital and care homes; pastoral visiting;
- allowing third party organisations to use church buildings and facilities to run activities that help build a healthier community, including: choirs, local interest groups, environmental groups and our annual beer festival;
- providing weddings, funerals and baptisms;
- providing a place for prayer and pastoral support.

## 2.5 Financial Review

The total income for the year was £351,111 and total expenditure on charitable activities amounted to £365,452.

Both 2018 income and expenditure figures reflect the fact that two major projects have been completed during the year; the repair and refurbishment of the chancel roof at St Mary's and the repair and restoration of the floor at St John's, Hailey. The overall in year deficit was funded through the release of restricted funds held for these two projects.

The core operating costs for the Parish as a whole were £220,159 (excluding exceptional items relating to development projects) while unrestricted income totaled £231,913 (again excluding exceptional income items and adjustments) resulting in an operating profit of £11,754 (2017 £2,764). This improved operating surplus has arisen from a sustained increase in planned giving, a number of one off gifts, and a marked increase in the funds generated via festivals and events (2018 £41,667 vs 2017 £32,925). These strengthening sources of income have allowed us to absorb a 4% increase in our Parish Share. In 2018, our Parish Share allocation was £109,127, of which £107,165 was paid from Parish funds, with the remaining £1,962 being discounts awarded to the Parish for payment of the share in full by the end of November 2018.

### 2.6 Reserves Policy

The trustees have examined the charity's requirements for reserves taking account of the main risks to the organisation. During 2018, the trustees reviewed these requirements and adopted a new Funds and Reserves Policy. This requires that the PCC maintain an average of £7,000 over the year, to meet unexpected changes in cashflow, while each DCC (Hailey, Holy Trinity and St Mary's) maintain an average of £5,000, to cover minor maintenance issues. The policy assumes that unexpected major maintenance/repairs would be covered by emergency appeals to the respective congregations.

Therefore, in order to meet the agreed funding policy for the year ended 31<sup>st</sup> December 2018, the trustees consider that the amount required in reserves should be approximately £22,000. The level of general reserves as at 31<sup>st</sup> December 2018 amounted to £58,813, comfortably in excess of the figure required by our agreed policy. This figure represents over 3 months core operating costs.

Restricted Funds total £41,764, of which the most significant relates to the St Mary's appeal fund (£26,137). The latter will be used to incept the next phase of development projects for St Mary's in 2019.

### 2.7 Financial Risk Assessment

The major financial risks to the Charity are considered to be the following :

- Reduction in planned giving as a result of withdrawal of support from existing regular givers. Mitigated by the development and execution of the on-going stewardship campaign.
- Major project expenditure increasing during the execution phase of a project (e.g. mid way through a building project, significant cost escalation from a supplier). Mitigated by the implementation of more rigorous supplier and contract management processes for major projects, and the creation and proactive management of funding contingency throughout the project's lifecycle.
- Unexpected and unbudgeted expenditure, most likely related to the need for emergency repairs and restoration to one of our historic buildings. Mitigated by the implementation of the agreed reserves policy.

## 2.8 Structure, Governance and Management

The Parish of Witney Parochial Church Council (PCC) is registered as a charity with the Charity Commission. The Trustees of the parish are the PCC, which has the responsibility of co-operating with the incumbent, in promoting the whole work of the Church in the ecclesiastical parish. The PCC is governed by two pieces of Church of England legislation, called Measures. These are the Parochial Church Council (Powers) Measure 1956 and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969, as amended).

Overall responsibility for day to day management remains with the incumbent, working in close collaboration with the Ministry Team and the Standing Committee. The charity does not have paid employees with management responsibility.

The trustees approved the Parish Governance Policy in 2017. Date for review May 2022.

## 2.9 Appointment of Trustees

The trustees keep the composition of the PCC under review and will seek to co-opt additional members with appropriate skills and expertise should the need arise. Interested parties are given details of the background of the charity in order to make them aware of current activities. Licensed members of the Ministry team are ex officio trustees. Churchwardens are elected at the Annual Parishioners Church meeting. All other trustees are elected at the Annual Parochial Church meeting in accordance with the Parish Instrument.

Approved by the trustees on 4 March 2019 and signed on its behalf by

A handwritten signature in black ink, appearing to read "Toby Wright".

The Rev'd Toby Wright, Rector  
St Mary the Virgin  
Church Green  
Witney  
OX28 4AW

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE  
PARISH OF WITNEY**

I report to the Parochial Church Council on the financial statements of The Parish of Witney for the year ended 31st December 2018, which are set out on pages 9 to 19.

This report is made solely to the Parochial Church Council, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Parochial Church Council those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trust and the Parochial Church Council as a body, for my work or for this report.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

L Adkins ACA  
Whitley Stimpson Limited  
Chartered Accountants

114 High Street  
Witney  
Oxon  
OX28 6HT

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**Parish of Witney Consolidated Accounts**  
**End of Year Financial Statements**  
**31<sup>st</sup> December 2018**

	Unrestricted funds	Restricted funds	Endowment funds	Total Funds 31/12/2018	Prior year 31/12/2017
<b>Incoming resources</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	£169,491	£94,135		£263,626	£508,947
Activities for generating funds	£53,429	£404		£53,833	£42,735
Investment income	£26	£0		£26	£32
Incoming resources from charitable activities	£8,967	£0		£8,967	£12,041
Other incoming resources	£15,051	£9,608		£24,659	£10,578
<b>Total incoming resources</b>	<b>£246,964</b>	<b>£104,147</b>	<b>£0</b>	<b>£351,111</b>	<b>£574,333</b>
<b>Resources used</b>					
Cost of generating funds	£0	£2,550		£2,550	£952
Cost of generating voluntary income	£5,761	£311		£6,072	£6,516
Fundraising trading cost of goods sold and other costs	£0	£0		£0	£0
Investment management costs	£0	£0		£0	£0
Charitable activities	£214,398	£142,432		£356,830	£611,274
Governance costs	£0	£0		£0	£0
Other resources used				£0	£0
<b>Total resources used</b>	<b>£220,159</b>	<b>£145,293</b>	<b>£0</b>	<b>£365,452</b>	<b>£618,742</b>
<b>Net incoming / outgoing resources before transfer</b>	<b>£26,805</b>	<b>-£41,146</b>	<b>£0</b>	<b>-£14,341</b>	<b>-£44,409</b>
<b>Transfers</b>					
Gross transfers between funds - in		£83,324		£83,324	
Gross transfers between funds - out	-£56,070	-£27,254		-£83,324	
<b>Net incoming / outgoing before other gains / losses</b>	<b>-£29,265</b>	<b>£14,924</b>	<b>£0</b>	<b>-£14,341</b>	<b>-£44,409</b>
<b>Other recognised gains / losses</b>					
<b>Net movement in funds</b>	<b>-£29,265</b>	<b>£14,924</b>	<b>£0</b>	<b>-£14,341</b>	<b>-£44,409</b>
<b>Total funds brought forward</b>	<b>£88,078</b>	<b>£26,840</b>		<b>£114,918</b>	<b>£159,327</b>
<b>Total funds carried forward</b>	<b>£58,813</b>	<b>£41,764</b>	<b>£0</b>	<b>£100,577</b>	<b>£114,918</b>

**Parish of Witney Combined  
Funds Summary as at 31/12/2018**

	Unrestricted funds	Restricted funds	Endowment funds	Total Funds 31/12/2018	Total funds 31/12/2017
<b>General Fund</b>	<b>£58,813</b>	<b>£0</b>	<b>£0</b>	<b>£58,813</b>	<b>£88,078</b>
<b>Holy Trinity Restricted Funds</b>					
HT Appeals	£0	£477	£0	£477	£900
HT Choir Fund	£0	£17	£0	£17	£18
HT Flower Fund	£0	£68	£0	£68	£87
<b>Total Holy Trinity Funds</b>	<b>£0</b>	<b>£562</b>	<b>£0</b>	<b>£562</b>	<b>£1,005</b>
<b>St John's Hailey Restricted Funds</b>	<b>£0</b>	<b>£1,286</b>	<b>£0</b>	<b>£1,286</b>	<b>£3,597</b>
<b>St Mary's Appeal Restricted Funds</b>					
St Marys Appeal (excl RtR)	£0	£26,137	£0	£26,137	£11,680
<b>Total St Mary's Appeal</b>	<b>£0</b>	<b>£26,137</b>	<b>£0</b>	<b>£26,137</b>	<b>£11,680</b>
<b>St Mary's Reach for the Stars</b>	<b>£0</b>	<b>£4,968</b>	<b>£0</b>	<b>£4,968</b>	<b>£3,393</b>
<b>St Mary's Other Restricted Funds</b>					
ST Marys Chair Appeal	£0	£322	£0	£322	£322
ST Marys Restricted	£0	£0	£0	£0	-£2,035
St Marys Choir and music	£0	£1,301	£0	£1,301	£1,454
St Marys Data Development	£0	£1,459	£0	£1,459	£1,424
<b>Total St Mary's Other Restricted Funds</b>	<b>£0</b>	<b>£3,082</b>	<b>£0</b>	<b>£3,082</b>	<b>£1,165</b>
<b>PCC Restricted Fund</b>	<b>£0</b>	<b>£210</b>	<b>£0</b>	<b>£210</b>	<b>£210</b>
<b>Agency Collection</b>	<b>£0</b>	<b>£5,519</b>	<b>£0</b>	<b>£5,519</b>	<b>£5,790</b>
<b>Total Funds</b>	<b>£58,813</b>	<b>£41,764</b>	<b>£0</b>	<b>£100,577</b>	<b>£114,918</b>

The Parish of Witney

Consolidated Balance Sheet for the year ended 31st December 2018

	2018	2017
<b>Fixed assets</b>		
Tangible assets	£15,130	£16,846
	<b>£15,130</b>	<b>£16,846</b>
<b>Current assets</b>		
Debtors	£5,344	£5,787
Cash at bank and in hand	£97,894	£144,073
	<b>£103,238</b>	<b>£149,860</b>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	£17,791	£51,788
Provision for liabilities due within one year		£0
	<b>£17,791</b>	<b>£51,788</b>
<b>Net current assets less current liabilities</b>	<b>£85,447</b>	<b>£98,072</b>
<b>Total assets less current liabilities</b>	<b>£100,577</b>	<b>£114,918</b>
<b>Total net assets less liabilities</b>	<b>£100,577</b>	<b>£114,918</b>

Approved by the Parochial Church Council on 4 March 2019 and signed on its behalf by



(PCC Chairman)



(PCC Treasurer)

**NOTES TO THE ACCOUNTS  
for the year ended 31 December 2018**

1. Accounting Policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Preparation

The Financial Statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on the 16th July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following Accounting and Reporting by charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on the 16th July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1st April 2005 which has since been withdrawn.

b) Public Benefit Entity

The Parish of Witney meets the definition of a public entity under FRS 102.

c) Going Concern

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

d) Income Recognition Policies

Voluntary income and capital sources

- Planned giving under Gift Aid is recognised only when given.
- Income tax recoverable on Gift Aid donations is recognised when the income is recognised.
- Collections and sundry donations are recognised by the date on which they are given which may be different from the time at which they are banked.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Funds raised by fetes, bazaars and similar events are accounted for gross so far as possible.

Activities for generating funds

- Proceeds from the sales of books and magazines from the church bookstall and from fundraising events are accounted for gross
- Rental from the letting of church premises is recognised when the rental is due.

Investment income

- Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Gains and losses on investments

- Realised gains or losses are recognised when the investments are finally sold.
- Unrealised gains or losses are accounted for on revaluation of investments at 31st December each year.

e) Fund Accounting

The trustees are satisfied that the charity's assets are available and adequate to fulfil its obligations. It has been policy to invest surplus funds with the CBF Church of England Investment Fund, but in the current economic circumstances it is proposed to invest any surplus in the Business Reserve Account held with Barclays Bank.

f) Expenditure and Irrecoverable VAT

Charitable activities

- Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC.
- The Diocesan quota and Parish Share is accounted for when payable. Any quota unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance sheet

g) Fixed assets

**The Parish of Witney**

**Fixed Assets as at 31st December 2018**

	<b>Plant &amp; Machinery</b> 25% RB	<b>Fixtures &amp; Fittings</b> 10% RB	<b>Total</b>
<b>Cost</b>			
Brought Forward	5,679	29,520	35,199
Additions	0	0	0
Disposals	0	0	0
	5,679	29,520	35,199
<b>Depreciation</b>			
Brought Forward	5,468	12,885	18,353
For Year	53	1,663	1,716
	5,521	14,548	20,069
<b>Net Book Value</b>			
<b>As at 31/12/2018</b>	<b>158</b>	<b>14,972</b>	<b>15,130</b>
Start of Period	211	16,635	16,846

2. Legal Status of the Charity

The Parochial Church Council of The Parish of Witney is a registered charity and was formed under a Deed of Trust dated 21 May 2009.

3. Staff costs

During 2018, the Parish of Witney employed Michelle Bailey as Parish Administrator and Gift Aid Secretary, salary costs totaling £12,015, unchanged from 2017. In addition, payments were made to organists, but they were not employed by the Parish.

Reimbursements totaling £5,277 (2016: £6,048) were paid to the clergy to cover their administrative and travelling expenses. There were no other disclosable transactions in respect of the members of the Witney PCC or persons closely related to them or other related parties.

4. Debtors

<b>Debtors</b>	<b>Total 2018</b>	<b>Total 2017</b>
Accounts receivable	£0	£575
Other debtors and accrued income	£5,344	£5,212
	<hr/> £5,344	<hr/> £5,787

5. Creditors

<b>Liabilities</b>	<b>Total 2018</b>	<b>Total 2017</b>
Accounts Payable	£0	£0
Grant income Messy Church carried forward	£293	£293
200 Club Subscriptions paid in advance	£424	£424
Weddings and funerals	£2,469	£2,169
Agency Collections	£1,002	£2,017
PAYE	£238	£76
Other creditors and Accruals	£13,365	£46,809
	<hr/> £17,791	<hr/> £51,788

6. Connected Charities

The following charities are connected charities of the Parish of Witney:

- St Mary's Preservation Trust (Charity number 284576)
- The Friends of Hailey Church (Charity number 293821)
- The Friends of St John the Baptist Church, Curbridge (registered as a charity with HMRC, reference XT32258)

The transactions of these charities are not included in these accounts.

**Fund movement by type for the year ended 31st December 2018**

	Opening Balance	Incoming	Outgoing	Transfers	Closing Balance
<b>Unrestricted</b>					
General fund	£88,078	£246,964	£220,159	-£56,070	£58,813
<b>Restricted</b>					
Agency Collection	£5,790		£271		£5,519
HT Appeals	£900		£423		£477
HT Choir Fund	£18	£40	£41		£17
HT Flower Fund	£87	£57	£76		£68
PCC Restricted	£210				£210
Reach for the Stars	£3,393	£3,166	£1,591		£4,968
ST Johns Hailey Restricted Funds	£3,597	£19,474	£36,765	£14,980	£1,286
ST Marys Chair Appeal	£322				£322
ST Marys Restricted	-£2,035			£2,035	£0
St Marys Appeal (excl RtR)	£11,680	£81,375	£105,973	£39,055	£26,137
St Marys Choir and music	£1,454		£153		£1,301
St Marys Data Development	£1,424	£35			£1,459
<b>Total Funds</b>	<b>£114,918</b>	<b>£351,111</b>	<b>£365,452</b>	<b>£0</b>	<b>£100,577</b>

**The Parish of Witney**

**Analysis of consolidated Income and expenditure for the year ended 31st December 2018**

Income resources from generated funds - Voluntary income

	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Gift Aid - Bank	£78,819	£0	£782	£0	£79,601	£77,647
Gift Aid - Envelopes	£11,478	£0	£0	£0	£11,478	£13,622
Other planned giving	£9,670	£0	£0	£0	£9,670	£10,999
Loose plate collections	£14,715	£0	£584	£0	£15,299	£15,682
Regular gift days	£4,897	£0	£0	£0	£4,897	£0
One-off Gift Aid gifts	£1,218	£0	£0	£0	£1,218	£1,249
Donations appeals etc	£17,055	£0	£7,053	£0	£24,108	£35,233
Tax recoverable on Gift Aid	£28,147	£0	£707	£0	£28,854	£29,259
Legacies	£0	£0	£0	£0	£0	£5,360

Recurring grants	£950	£0	£0	£0	£950	£2,100
Non-recurring one-off grants	£2,250	£0	£85,009	£0	£87,259	£316,748
Other funds generated	£292	£0	£0	£0	£292	£1,048
	<b>£169,491</b>	<b>£0</b>	<b>£94,135</b>	<b>£0</b>	<b>£263,626</b>	<b>£508,947</b>

**Activities for generating funds**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>
Fundraising events own funds	£41,264	£0	£404	£0	£41,668	£32,925
Fundraising for other charities	£6,725	£0	£0	£0	£6,725	£2,191
Subscriptions Income 200 Club	£0	£0	£0	£0	£0	£2,541
Income from Sale of Goods	£1,735	£0	£0	£0	£1,735	£1,108
Church lettings - fund raising	£3,705	£0	£0	£0	£3,705	£3,945
Magazine income - advertising	£0	£0	£0	£0	£0	£25
Parish magazine sales	£0	£0	£0	£0	£0	£0
	<b>£53,429</b>	<b>£0</b>	<b>£404</b>	<b>£0</b>	<b>£53,833</b>	<b>£42,735</b>

**Investment income**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>
Bank and Deposit Account interest	£26	£0	£0	£0	£26	£32
	<b>£26</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£26</b>	<b>£32</b>

**Income resources from charitable activities**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>
Fees for weddings and funerals	£8,007	£0	£0	£0	£8,007	£11,801
Use of Church Organ	£960	£0	£0	£0	£960	£240
Church lettings - objectives	£0	£0	£0	£0	£0	£0
	<b>£8,967</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£8,967</b>	<b>£12,041</b>

**Other incoming resources**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>
Misc (VAT refunds and adjustments)	£15,051	£0	£9,608	£0	£24,659	£10,328
Insurance Claims	£0	£0	£0	£0	£0	£250
	<b>£15,051</b>	<b>£0</b>	<b>£9,608</b>	<b>£0</b>	<b>£24,659</b>	<b>£10,578</b>

**Total incoming resources**

	<b>£246,964</b>	<b>£0</b>	<b>£104,147</b>	<b>£0</b>	<b>£351,111</b>	<b>£574,332</b>
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**Cost of generating funds**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>
Appeal Running costs	£0	£0	£2,550	£0	£2,550	£952
	<b>£0</b>	<b>£0</b>	<b>£2,550</b>	<b>£0</b>	<b>£2,550</b>	<b>£952</b>

Cost of generating funds - Costs of generating voluntary income

	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Costs of fetes & other events	£5,368	£0	£87	£0	£5,455	£5,534
Cost of goods purchased for resale	£362	£0	£0	£0	£362	£951
Upkeep of Services Flowers	£31	£0	£224	£0	£255	£31
	<b>£5,761</b>	<b>£0</b>	<b>£311</b>	<b>£0</b>	<b>£6,072</b>	<b>£6,516</b>

Cost of generating funds - Fundraising trading costs of goods sold and other costs

	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Cost of goods purchased for resale	£0	£0	£0	£0	£0	£0
	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>

Charitable activities

	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Giving to missionary societies	£0	£0	£0	£0	£0	£87
Giving - relief and development agencies	£6,732	£0	£422	£0	£7,154	£3,721
Home mission	£1,873	£0	£0	£0	£1,873	£2,726
Ministry Fees + Subscriptions	£815	£0	£0	£0	£815	£944
Giving to secular charities	£1,734	£0	£50	£0	£1,784	£0
Parish share	£107,165	£0	£0	£0	£107,165	£104,883
Organists staff	£7,141	£0	£0	£0	£7,141	£7,677
Other Organists	£652	£0	£0	£0	£652	£440
Salary of parish administrator	£12,016	£0	£0	£0	£12,016	£9,274
Clergy expenses	£5,277	£0	£0	£0	£5,277	£6,049
Parish training	£24	£0	£0	£0	£24	£134
Church running - insurance	£15,155	£0	£0	£0	£15,155	£15,316
Office Costs	£6,408	£0	£0	£0	£6,408	£4,557
Church office - telephone	£2,601	£0	£0	£0	£2,601	£3,093
Organ / piano tuning	£1,780	£0	£0	£0	£1,780	£786
Church maintenance	£0	£0	£0	£0	£0	£6,363
Cleaning	£4,288	£0	£0	£0	£4,288	£3,617
Upkeep of services	£6,083	£0	£29	£0	£6,112	£7,593
Choir costs	£75	£0	£192	£0	£267	£0
Upkeep of churchyard	£2,193	£0	£0	£0	£2,193	£3,462
Administration	£3,353	£0	£0	£0	£3,353	£3,796
Software	£545	£0	£0	£0	£545	£363
Catering costs	£1,020	£0	£0	£0	£1,020	£0
Church running - gas	£379	£0	£0	£0	£379	£0
Church running - water & waste disposal	£379	£0	£0	£0	£379	£674
Church running - heating and lighting	£10,523	£0	£0	£0	£10,523	£11,716
Church running expenses - other	£11,633	£0	£15	£0	£11,648	£992

## 2018 Annual report and Accounts



Registered Charity 1129784

Depreciation charge	£1,716	£0	£0	£0	£1,716	£1,973
Magazine expenses	£0	£0	£0	£0	£0	£819
Church major repairs - structure	£0	£0	£36,419	£0	£36,419	£47,625
Church major repairs - installation	£0	£0	£193	£0	£193	£5,483
Other PCC property upkeep	£2,838	£0	£0	£0	£2,838	£0
Architects & Other Professional Fees	£0	£0	£105,112	£0	£105,112	£357,113
Retirement - Long service gifts	£0	£0	£0	£0	£0	£0
	<b>£214,398</b>	<b>£0</b>	<b>£142,432</b>	<b>£0</b>	<b>£356,830</b>	<b>£611,275</b>

### Governance costs

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Last year</u>
Governance costs examination/audit fee	£0	£0	£0	£0	£0	£0
	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>
<b>Total costs</b>	<b>£220,159</b>	<b>£0</b>	<b>£145,293</b>	<b>£0</b>	<b>£365,452</b>	<b>£618,743</b>