

PARISH OF WITNEY
ANNUAL CHURCH MEETING
SUNDAY 24TH MARCH 2019 6PM
ST MARY THE VIRGIN, WITNEY



Present:	Toby Wright (chair), Kate Banks, Judith Bennett, Derek Buchanan, Jill Carter, Nicola Carter, Jenny Claridge, Bill Down, Sally Down, Sue Drew, Cordie Edwards, James Elward, Michele Foot, Alan Gentry, Jean Greenway, Kerry Griffiths, Joy Hance, Nick Hance, Mark Hannon, Malcolm Hardie, Peter Harris, Claire Hermon, Monica Hester, Josie Holmes, Keith Holmes, Julia Hutchings, Mike Hutchings, Keith Jameson, Jeremy Lasman, Christine Lever, Kayleigh Lucas, Lindsey Macfarlane, Ross Meikle, Sheena Menon, Ian Meyrick, Helen Meyrick, Jane Mitchell, Tim Partridge, David Taft, Linda Taft, Anne Taylor, Mark Thomas, Sheila Thompson, Charlotte Tremain, Ness Whiffin, Andrew Whitehouse, Lorna Whitehouse, Richard Young and Sue Young.
Apologies:	Martin Carter, Joanna Collicutt, Paul Francis, Dair Henderson, Chris Howden, Elpie Lewis, Kate Lockwood, Martin Peirce, Rosemary Peirce and Claire Titcomb.

Item	
1.1	The meeting opened with prayer.
2.1	Apologies were received as above.
3.1	<u>Annual Meeting of Parishioners</u> Thanks were offered to Charlotte Tremain and Jeremy Lasman for their commitment and energy. Charlotte was not standing again having completed her term of office. Thanks were expressed for her work over a number of years. Election of Churchwardens Kayleigh Lucas was elected and Jeremy Lasman was re-elected. The meeting of Parishioners closed at 6.26pm
4.1	<u>Annual Parochial Church Meeting</u> Minutes of the meeting held 25 April 2018 Proposed Charlotte Tremain, seconded Ian Meyrick, approved nem com. There were no matters arising.
4.2	<u>Reports</u>
4.2.1	Proceedings of the PCC in previous year A report is included in the <i>Benefice of Witney: Year Review 2018</i> . There were no comments or questions.
4.2.2	Safeguarding <ul style="list-style-type: none"> • The Safeguarding Policy has been reviewed and updated earlier this year, and is on the website; copies are available in each church. • Practice guidelines for Safer Recruitment are being followed. • Regular meetings are held with parish pastoral teams and safeguarding training is being delivered as appropriate. • Any concerns should be passed to Alison Spicer, Parish Safeguarding Officer. • Reports of concerns remain relatively few across the Benefice and are all followed up in accordance with the policy. • The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016. • Thanks were expressed to Ness Whiffin and Alison Spicer for their work.
4.2.3	Church buildings and furnishings <ul style="list-style-type: none"> • Fabric reports on individual church buildings are included in the <i>Benefice of Witney: Year Review 2018</i>. • It had again been a busy year for work on the church buildings, for which grateful thanks go

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4.2.3 contd	<p>to everyone involved.</p> <ul style="list-style-type: none"> • There were no comments or questions on the written reports.. 															
4.2.4	<p>Finance and Statement of accounts Jeremy Lasman reported:</p> <ul style="list-style-type: none"> • A Financial summary is included in the <i>Benefice of Witney: Year Review 2018</i>. A full set of accounts is available in churches and on the website; the accounts had been independently examined. • A large amount of restricted income and expenditure reflected the major building work, predominantly at Hailey and St Mary's. This distorts the picture of parish finances. • Historical issues of presentation are now being addressed. • The operating surplus, excluding exceptional items, was £11,754. • 65% of expenditure has been covered by congregational giving. £41,264 was raised by festivals and events across the Parish. • Costs: These are mostly non-discretionary, our largest item being the Parish Share. • £10,339 of charitable giving went through the books. The higher figure shown in the Review covers the total raised charity. • 2018 included significant one-off gifts which may not necessarily be repeated to the same level. <p>Jeremy was thanked for his presentation.</p>															
4.2.5	<p>Electoral roll</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">St Mary's</td> <td style="width: 10%; text-align: right;">133</td> <td style="width: 60%;">(from 150)</td> </tr> <tr> <td>Holy Trinity</td> <td style="text-align: right;">56</td> <td>(from 61)</td> </tr> <tr> <td>Hailey</td> <td style="text-align: right;">41</td> <td>(from 42)</td> </tr> <tr> <td>Curbridge</td> <td style="text-align: right;">8</td> <td>(from 13)</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">238</td> <td>(from 266)</td> </tr> </table>	St Mary's	133	(from 150)	Holy Trinity	56	(from 61)	Hailey	41	(from 42)	Curbridge	8	(from 13)	Total	238	(from 266)
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4.2.6	<p>Rector's report</p> <ul style="list-style-type: none"> • Thanks were expressed to all those who join in morning and evening prayer and to those who support the weekday Eucharists and other prayer meetings. • Thanks also to colleagues: Ness, Joanna, Joy, Mark (including for his work at Witney Hospital), Sally for her work and support to Toby, and Ross, priested this year; his work on developing youth ministry was particularly mentioned. Richard Young was welcomed as an LLM. Jonathan Brooks (LLM) and Shuk Gant (Pastoral Assistant) had stood down, and were thanked. James Elwood was welcomed, The retired clergy and Sonia (part-time pastoral assistant) were thanked for their work. • Particular thanks were extended to the Churchwardens, who do an immense amount of work, and in particular to Charlotte Tremain, who stands down after a number of years in post. Thanks were also expressed to the deputy Wardens. It was noted that Lorna Whitehouse and Nathaniel Mills had stepped down. • Thanks to Paul Francis at Holy Trinity and Francis Rumsey at St Mary's for their wonderful contribution to our liturgy. Thanks too for all who serve in our three choirs and play the organs. • Thanks to Michelle Bailey-Wells, the Parish Administrator, and Mandy Studley who continues to support Toby as Area Dean. • Finally, thanks to the whole membership for support and witness. 															

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4.2.7	<p>Deanery Synod</p> <ul style="list-style-type: none"> • A Deanery Synod report is included in the <i>Benefice of Witney: Year Review 2018</i>. • Linda Taft and Anne Taylor have taken up the vacant positions. Helen Meyrick has been appointed as a deanery representative on the Diocesan Synod.
4.2.8	<p>Churchwardens' report</p> <ul style="list-style-type: none"> • The Parish Share had again been paid in full. • The buildings had been maintained and improved. The Wardens were very grateful for all who work to achieve this. • Thanks were expressed to the ministry team and pastoral assistants. • The important work undertaken in schools and care homes was stressed. • Ross had been priested and was making a great contribution. • Richard Young LLM and his wife Sue had been welcomed to the Parish. • Jonathan Brooks had retired as an LLM; the Parish was grateful for his work in this capacity. • 2018 had been a successful year for festivals and events, providing an opportunity for us to welcome the wider community as well as raising finance. Witney Wonderland had been added this year.
4.3	<p>Retiring Churchwarden Tribute was paid to Charlotte Tremain on her 'retirement', although she is taking up the post of Deputy Warden at Holy Trinity. She was presented with gifts to mark the occasion.</p>
4.4	<p>Elections</p> <p>4.4.1 Deanery Synod Representatives Linda Taft and Anne Taylor were nominated for the two vacancies, and duly appointed as there were no other nominations.</p> <p>4.4.2 Deputy Churchwardens St Mary's: Nicola Carter, Malcolm Hardie, Claire Hermon Holy Trinity: Dair Henderson, Charlotte Tremain Hailey: Susan Drew, Elpie Lewis Curbridge: No nominations</p> <p>They were duly elected.</p>
4.5	<p><u>Appointment of sidespersons/welcomers</u> The following were appointed</p> <p><u>St Mary's Welcomers</u> Judy & Jonathan Brooks, Matt Barker, Steven (Mack) McCormack, Kate Thomas, Louisa Nutt, Kay Hall, Josie & Keith Holmes, Jacqui Perrit, Jane Mitchell.</p> <p><u>Holy Trinity Welcomers</u> Val & Rob Seares, Sheena Menon, Richard Van Roon, Ann & Philip McCormack, Pauline & Mike Lawrence, Juliet and Roger Curry, Elizabeth & Phil Bloomfield, Lorna & Andrew Whitehouse.</p> <p><u>Hailey Welcomers</u> Celia Wild, June Corfield, John Haskell, Robin Carr, Beverley Painting, Kristina Painting, Monica Hester, Bill Hickman, Janet Giffen</p> <p><u>Curbridge Welcomers</u> Betty Hughes, Christine Lever</p>

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4.6	<p><u>Appointment of Independent examiners</u> The meeting agreed to reappoint Whitley Stimpson Ltd. Proposed Ian Meyrick, seconded Charlotte Tremain.</p>
4.7	<p><u>Any other business</u> <u>Team Instrument</u> This had now been adjusted to cover Minster Lovell as a second parish. This was approved subject to a month's grace for any final comments to be made. <u>Charlotte Tremain</u> Charlotte paid tribute to Toby Wright; to her fellow churchwardens over the years, the deputies at Holy Trinity and to all those in office; to Kate Lockwood; to ministry team members and Bishop Bill; and to Ian Meyrick for his support. It had been a sound five years and she had enjoyed it. <u>Other comments</u> Church members expressed appreciation of the welcoming nature of the churches. <u>The Young Disciples</u> were thanked for conducting the short service before the meeting.</p>
4.8	<p><u>Date of next meeting</u> 25 March 2020</p>

Signed: _____ Date: _____

AGREED