

**St Mary's Church Witney**  
**Minutes of the Annual District Church Meeting held on Sunday 7 April 2019**

Attended by 30 members of the congregation; Rev Toby Wright chaired the meeting.

**1. Welcome and opening prayer**

Toby welcomed everyone to the meeting and opened with prayer.

**2. Apologies**

Keith Holmes, Josie Holmes, Claire Hermon, Rev Sally Wright, Rev Joy Hance, Rev Mark Thomas and Judy Brooks.

**3. Minutes of the AGM held on 29 April 2018**

The minutes were approved.

*Proposed: Ian Meyrick, Seconded: David Taft  
Unanimously agreed*

**4. Matters arising**

Ross had been in touch with the organisers of the St George's Day parade and it is hoped we shall have a presence this year.

**5. Election of DCC members**

Six members had offered themselves for election: Keith Holmes, Linda Taft, Ian Meyrick, Jill Carter, Michele Foot and James Elward. All were duly elected.

This is in addition to ex-officio members: Jeremy Lasman, Claire Hermon, Kayleigh Lucas, Nicola Carter, Malcolm Hardie, Sonia Gooderham, Richard Young, Anne Taylor, Helen Meyrick and the clergy.

**6. Annual Report**

Toby drew everyone's attention to the section in the Parish Year Review which covered the annual report for St Mary's. There were no questions. Thanks were expressed to Richard Young for his work with the production of the Parish Year Review.

**7. Finance Report**

Ian Meyrick provided a written report.

The St Mary's DCC Account, in common with that of the other Churches, were incorporated into the consolidated Parish Accounts, approved by the PCC and presented to the APCM on 24 March. These accounts were prepared by a professional accountant, Toby Morris, and have been independently examined.

2018 was a steady year financially for St Mary's:

Opening balance 1 January 2018	£8,438.87
ADD temp. transfer to PCC (repaid)	£11,000.00
<b>TOTAL</b>	<b>£19,438.87</b>
LESS excess of expenditure over income	£(1,561.00)
Closing bank balance 31 December 2018	£15,877.00
ADD temporary transfer to PCC (repaid January 2019)	£2,000.00
<b>TOTAL</b>	<b>£17,877.87</b>

This was made up of restricted and designated funds of £2,323.00 and unallocated funds of £15,554.87.

The income for St Mary's had been principally from Witney Feast and Oktoberfest, the regular Acoustic Room and from bars supplied for events. We are very grateful for this support, particularly to Jean and Colin Greenway who organise and run the Acoustic Room, which has raised over £2,400 during the year.

The reduction in funds during the year reflects the continuing amount of planned repair work carried out during 2018, and this trend continues into 2019.

There were no questions and thanks were expressed to Ian for his clarity and management of the accounts. Ian thanked the money counters, DCC members and Jeremy for their support.

## 8. Any Other Business

- 8.1 Jeremy explained that with the work on the Chancel Roof completed (although there is some outstanding snagging work to be finished) there is an amount remaining in the Appeal Fund. This will be used to start the next phase of major work on St Mary's renovation. A small group had met and identified several areas which need work: Winchester Room, renewing the carpet, toilet block, decorating the two chapels and updating the entrance with digital signage. This is of course in addition to the general day to day repairs. However, the next major renovation project will be renewing the flooring and heating. A firm of architects have been engaged to define our requirements and produce a CGI. It is hoped to launch the appeal at Witney Feast.
- 8.2 Toby thanked the Ministry Team, Warden and Deputy Wardens including those who are standing down and new ones. Thanks were expressed to Linda for acting as Secretary.

## 9. Date of next DCC meeting

This was held immediately after this meeting.